



# MASSBAR EDUCATES

## Program Proposal Form

1. New Remote Programs will use a Zoom Remote Recording Platform (Please select from the options below)

	<b>Zoom Meeting Live Webcast &amp; On Demand</b>	<ul style="list-style-type: none"> <li>• Multiple Speakers</li> <li>• Live Webcast and On Demand</li> <li>• Audience Video and Microphones are On</li> </ul>
	<b>Zoom Webinar Live Webcast &amp; On Demand</b>	<ul style="list-style-type: none"> <li>• Multiple Speakers</li> <li>• Live Webcast and On Demand</li> <li>• Permits Audience Written Questions</li> <li>• Audience Video and Microphones are Off</li> </ul>
	<b>Live In Person Program Only</b>  <b>Live In Person Program with Live Webcast &amp; On Demand</b>	<ul style="list-style-type: none"> <li>• Please fill out section 4</li> </ul>

Program Only Available for Live Webcast (No On Demand)

***The MBA is Committed to Diversity, Equity and Inclusion. The MBA encourages diverse, equitable, and inclusive CLE panels and subject matter.***

2. Basic Program Information

Sponsoring Section Council(s)	
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Date Form Submitted	
1. Program Chair/Co-chair*	
Phone/email	

\* Liaison between MBA staff and Section Council on all program issues and/or concerns

Additional Panelists

2. Co-chair Moderator	
Email	
3. Panelist	
Email	

4. Panelist	
Email	

5. Panelist	
Email	

6. Panelist	
Email	

### 3. Detailed Program Information

Title of Proposed Program:

Description of program for MBA's web calendar and marketing use (*Please note this description will be used for all collateral marketing materials*):

Preferred length of the proposed program:

**60 Minutes**      **90 Minutes**      **120 Minutes**      **Other** \_\_\_\_\_

Preferred Day for Program:

**Tuesday**      **Wednesday**      **Thursday**      **Other** \_\_\_\_\_

Preferred Program Start time:

**Noon**      **1 p.m.**      **2 p.m.**      **4 p.m.**      **Other** \_\_\_\_\_

Preferred Program Dates (provide 3-4)

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- 4. Please outline why you wish to hold this program in person and what aspects of the program would be conducive for a social learning session, for the Education Committee to consider:**

- 5. Please list other relevant information, if any, for the Education Committee to contemplate and/or consider:**

**Please submit this completed form to [education@massbar.org](mailto:education@massbar.org)**